



OFFICE OF THE BURSAR

**University of Scranton  
Application for Tuition Benefits  
Educational Employees - Diocese of Scranton**

**To be Completed by Applicant:**

<p>I am an Undergraduate ____ Graduate ____ student applying for tuition benefits for term _____.</p> <p>I am under contract to:</p> <p>____ administrate or teach on a full time basis at _____, a school operated by the Diocese of Scranton.</p> <p>____ perform educational activities in the Diocesan educational system. My job title is _____ and I work at _____.</p> <p>Signature / Date: _____</p> <p>Royal ID Number: _____</p>
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**To be Completed by School Administrator and/or Superintendent:**

<p>The above named person is under contract from _____ to _____ to perform the services stated above at the school also named above.</p> <p>Administrator Signature / Date: _____</p> <p>Superintendent Signature / Date: _____</p>
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**For all full-time teachers under contract with the Diocese of Scranton, the signature of the school administrator is sufficient. All other applicants must also obtain the signature of the Superintendent of Schools before this application can be approved.**

**Please submit the completed application to the Bursar's Office, University of Scranton, St. Thomas Hall, Room 201.**

SCRANTON, PENNSYLVANIA 18510-4694  
(570) 941-4062 • FAX: (570) 941-7595